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# **DEMOCRATIC AND ELECTORAL SERVICES**

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Date: 2 May 2016 Direct Line: 01895 837225/837227

Dear Councillor

#### **AUDIT COMMITTEE**

The next meeting of the Audit Committee will be held as follows:

DATE: TUESDAY, 10TH MAY, 2016

TIME: AT THE CONCLUSION OF THE ANNUAL

**MEETING OF COUNCIL** 

VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

# **Director of Resources**

To: The Audit Committee

Mr Bradford

Mr D Smith

Mrs Gibbs

Mr Hogan

Mr Hollis

Mr Sangster

### **Audio/Visual Recording of Meetings**

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).



# **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

### AGENDA

(Pages)

- 1. Apologies for absence
- 2. Election of Chairman
- 3. Election of Vice Chairman

The next meeting is due to take place on Tuesday, 28 June 2016

